

# Shaheed Benazir Bhutto GIRLS CADET COLLEGE LARKANA



**PRE-QUALIFICATION DOCUMENT  
FOR CONSTRUCTION COMPANIES/FIRMS  
ESTABLISHMENT OF SHAHEED BENAZIR BHUTTO  
GIRLS CADET COLLEGE LARKANA**

**Client:**

Project Director  
Shaheed Benazir Bhutto  
Girls Cadet College Larkana  
Ph: 074-4080461  
Fax # 074-4080460  
E-mail: [info@ccl.edu.pk](mailto:info@ccl.edu.pk)  
[www.ccl.edu.pk](http://www.ccl.edu.pk)

## **ELIGIBILITY CRITERIA**

1. The Firm/contractor may be an individual or Partnership Firm.
2. The Firm must be registered in Pakistan Engineering Council with upto date renewal and corresponding certificate.
3. Projects of similar nature completed in last 10 years be mentioned.
4. Projects of similar nature in hand must be high lighted.
5. The firm has a base in the province of Sindh by clearly mentioning address and contact number.
6. The contractor should have an average annual turnover of Rs.200 million per year **(last three years financial bank statement/certificate OR Audit Report should be attached)** without documented proof the application shall not be entertained.
7. The contractor shall furnish the list of key employees, employed by him with full details of the employment including salary vouchers, Bank Statement and copies of qualification certificate.
8. The Contractor shall attach the vehicle Registration papers of the machinery/equipment for verification.
9. **The committee reserves the right to verify the particulars furnished by the applicant independently.**
10. In addition, the firm will be required to submit the following documents:-
  - a. **Firms litigation history and affidavit** that firm has never been black listed in the past. There is no court case of corruption, in competence or leaving past project in complete against the firm.
  - b. **Affidavit** that the all information given by firm is true.

## IN GENERAL

1. The contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies/Firms shall sign in all the pages of the application with seal of the company/ firm.
2. Contractor should submit Application along with company profile/ Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The contractor shall provide documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements for inspection by the client of any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Girls Cadet College Larkana administration wants that Construction companies/ Firms, suppliers should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Project Director Shaheed Benazir Bhutto Girls Cadet College Larkana on any working day during office hours. Last date for submission of documents is 22.09.2018

11. On the completion of Pre-qualification process, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.

12. The enlistment/ Prequalification fee would be **Rs:700/- (Rupees Seven Hundred only)** of per project works in shape of Demand draft/ Pay order in favour of the Project Director Shaheed Benazir Bhutto Girls Cadet College Larkana.

For any query, please contact the following address.

**Project Director  
Shaheed Benazir Bhutto  
Girls Cadet College Larkana  
C/O Principal & Project Director  
Cadet College Larkana  
Phone # 074-4080461  
Fax # 074-4080460**

## SELECTION PROCESS

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth and shall short list from the applications.

All Applications, which meet the above requirements, will be evaluated under the following criteria by scoring method on the basis of details furnished by them.

### A. Company Profile

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
<b>a.</b>	<b>Period since Firm / Contractor is in construction business</b>	<b>10</b>	
i.	Up to 5 years	02	
ii.	Up to 10 years	05	
iii.	Above 10 years	10	
<b>Total Marks Allocated</b>			<b>10</b>
<b>(Attached PEC license for each year)</b>			
<b>b.</b>	<b>Office Facilities</b>	<b>05</b>	
i.	In Sindh province	03	
ii.	In any other province/Islamabad	01	
iii.	Outside Country	01	
<b>Total Marks Allocated</b>			<b>05</b>

### B. General Experience

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
a)	Projects of similar nature Completed in last ten years. (Attach satisfactory completion certificates).	20	<ul style="list-style-type: none"> <li>• 12 Marks are given if the contractor has completed at least 5 projects of similar nature in last ten years.</li> <li>• For less than 5 projects completed use the following weightage. <math>12 \times (A/5)</math></li> <li>• For more than 3 projects but less than 6 projects completed use the following weightage. <math>12 + (A/6) \times 5</math></li> </ul> <p>A = No of projects of similar nature Completed in last ten years.</p> <ul style="list-style-type: none"> <li>• Full Marks are given in case of 10 projects or more.</li> </ul>

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
b)	Projects of similar nature in-hand during last 5 years. (Attach work orders).	15	<ul style="list-style-type: none"> <li>8 Marks are given if the contractor has 3 projects of similar nature in-hand.</li> <li>For less than 3 projects in-hand use the following weightage. <math>8 \times (A/3)</math></li> <li>For more than 3 projects but less than 6 projects in-and use the following weightage. <math>8 + (A/6) \times 2</math></li> </ul> <p>A = No of projects of similar nature in-hand during last 5 years.</p> <ul style="list-style-type: none"> <li>Full Marks are given in case of 6 projects or more.</li> </ul>
<b>Total Marks Allocated</b>			<b>35</b>

### C. Personnel Capabilities

Requirement of Employer/User will be varied from Project to Project. However following factors may be used as a guideline:

Sr. No.	Description	Number Required	Marks Assigned	Explanation for Marks Obtained
i)	Resident Engineer	01	7	03 Marks for experience of 5 to 10 years 05 Marks for above 10 years. (Attach Tax payment challans showing at least 1 year. Continuous employment with firm. 1 additional Mark for MSc (Civil Engg.) / M.E (Civil)
ii)	Electrical Engineer	01	5	
iii)	Architecture	01	5	
iv)	Quality Assurance Manager	01	3	
<b>Total Marks Allocated</b>				<b>20</b>

### D. Equipment Capability

The following equipment should be available and marks criteria is as under:-

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
1	Batching Plant (30cum/hrs)	10	
2	Concrete Pump	2	
3	Dumper Trucks	1	
4	Concrete Transit Mixer (6 cuM/hr)	2	
5	Air Compressor (15 HP Cap.)	1	
6	Steel Form Work and Scaffolding pipe	3	
7	Lift machine	1	
<b>Total Marks Allocated</b>			<b>20</b>

### E. Financial Soundness

For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other document which verifies their Financial Status.

<b>Sr. No.</b>	<b>Description</b>	<b>Marks Assigned</b>	<b>Criteria for Marks Obtained</b>
a)	Available Bank Credit Line	05	<ul style="list-style-type: none"><li>• 3 Marks are given if the available bank credit line limit is equal to 200 Million.</li><li>• For limit less than 200 Million, use following weightage. <math>3 \times (A/200)</math></li><li>• For the limit more than 200 million but less than 500 million use following weightage. <math>3 + (A/500) \times 2</math></li></ul> A = Available Bank Credit Line Limit <ul style="list-style-type: none"><li>• Full Marks are given in case of limit is 500 million or more.</li></ul>
b)	Working Capital in last 3 years	05	<ul style="list-style-type: none"><li>• 3 Marks are given if the available average working capital for last three years in equal to 200 Million.</li><li>• For the capital less than 200 million use following weightage. <math>3 \times (A/200)</math></li><li>• For the capital more than 200 million but less than 500 million use following weightage <math>3 + (200/A) \times 2</math></li></ul> A = Average working capital in last three years. <ul style="list-style-type: none"><li>• Full Marks are given in case of limit is 500 million or more.</li></ul>
<b>Total Marks Allocated</b>			<b>10</b>

**Total points of criteria A, B, C, D & E = 100**

### C. Evaluation Criteria

The minimum score required to pass is 75 points.

## COMPANY'S LETTER HEAD

### APPLICATION FORM

To  
The Project Director  
Shaheed Benazir Bhutto  
Girls Cadet College Larkana

Dated \_\_\_\_\_ the \_\_\_\_\_ 2018

**Subject: Pre-qualification of Construction companies/Firms and supplier for the works at Shaheed Benazir Bhutto Girls Cadet College Larkana**

Dear Sir,

1. Kindly find herewith the documents as required in the advertisement published in daily \_\_\_\_\_, Dated: \_\_\_\_\_, 2018 for subject work.
2. We accept that if we are prequalified, then we shall be asked to participate in the tender.
3. We understand that the client has a right to reject any or all tenders as per SPPRA rules.

With regards

Yours faithfully  
For \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Seal:



**NAME OF WORK:      PREQUALIFICATION OF FIRMS /CONTRACTORS**

**1. Name of the Applicant** :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

**2. Details of the applicant**

a. Status of the Firm:

*(Whether Company/Partnership/proprietary):*

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any):

I)

II)

c. Year of establishment :

**3. Whether registered with PEC** :

If Yes, No. & Date :

(Attach Certificate)

**4. Registration with Tax Authorities:**

(Furnish copies of recent Income-tax returns)

a) Income-tax :

b) GST :

**5. Standing of Firm:**











**11. Turnover of the Company/firm (Please attach copy of audited balance sheet, profit and loss account for three years).**

S.N.	Year	Turn-over
1	2017-18	
2	2016-17	
3	2015-16	
	<b>Average</b>	

**12. Registration/Enlistment with Government, Public Sector/Private organization for similar work.**

S.N	Name of the Organization	Nature of Works	Value of Works	Date of Registration /Enlistment

## **DECLARATION**

1. It is confirmed that all the information furnished by me/us in this application is correct to the best of knowledge & belief.
2. **I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets/annexure.**
3. **I/we agree that the decision of committee in selection will be final and binding to me/us.**
4. I/we have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place: SIGNATURE OF THE APPLICANT, NAME & DESIGNATION.

Date:

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
(PLEASE NUMBER ALL THE PAGES):