

CADET COLLEGE LARKANA



PRE-QUALIFICATION DOCUMENT FOR CONSTRUCTION COMPANIES/FIRMS

Name of Project : Air conditioning for Auditorium

Client:

Principal & Project Director

Cadet College Larkana

Ph: 074-4080091-96

Fax # 074-4080460

E-mail: info@ccl.edu.pk

www.ccl.edu.pk

CADET COLLEGE LARKANA

BRIEF

Cadet College Larkana is a quality educational institution providing quality education in Sindh.

Cadet College Larkana intends to prequalify companies/Firms for Air conditioning for Auditorium.

Reputable and well-established companies/ Firms registered with Pakistan Engineering Council in C-4 are invited to apply for participation in the prequalification process and submit the prequalification documents.

The tenders will be invited from pre-qualified firms / contractors.

The Contractors, who so desire to participate, may Contact the following address:

Address	:	Principal & Project Director Cadet College Larkana
Telephone No.	:	074-4080091-96
E-mail Address	:	info@ccl.edu.pk
Fax No.	:	074-4080460

IN GENERAL

1. The contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies/Firms shall sign in all the pages of the application with seal of the company/ firm.
2. Contractor should submit Application along with company profile/ Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The contractor shall provide documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements for inspection by the client or the consultant of any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Cadet College Larkana expects that Companies/ Firms, suppliers should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Principal & Project Director Cadet College Larkana on any working day during office hours. Last date for submission of documents is 17.04.2019.

11. On the completion of Pre-qualification process, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.

12. The enlistment/ Prequalification fee would be **Rs:500/- (Five Hundred)** in shape of Demand draft/ Pay order in favour of the Principal & Project Director Cadet College Larkana.

For any query, please contact the following address.

**Principal & Project Director
Cadet College Larkana
Phone # 074-4080091-96
Fax # 074-4080460**

ELIGIBILITY CRITERIA

1. The Firm/contractor may be an individual or Partnership Firm.
2. The Firm/Contractor must be PEC registered in category C-4 with upto date renewal and corresponding certificate.
3. The contractor should have successfully completed at least five similar works during the last five years.
4. The contractor should have an average annual turnover of Rs.50 million per year (last three years financial statement should be attached) which will confirm the capacity to successfully complete the work.
5. The contractor shall furnish the list of key employees, employed by him with full details of their previous employment.
6. The contractor should be registered with FBR and Sindh Revenue Board and same copies shall be enclosed.
7. **The committee reserves the right to verify the particulars furnished by the applicant independently.**
8. In addition, the firm will be required to submit the following documents:-
 - a. Firms litigation history and affidavit that firm has never been black listed.
 - b. Affidavit the all information given by firm is true.

SELECTION PROCESS

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth and shall short list from the qualified applications.

All Applications, which meet the above requirements, will be evaluated under the following criteria by scoring method on the basis of details furnished by them.

a) General Experience

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
a)	Projects of similar nature Completed in last five years. (Attach work orders and completion certificates).	20	<ul style="list-style-type: none">• 4 marks on each project• Less then 50 ton of A/C no marks shall be awarded
b)	Projects of similar nature in-hand. (Attach work orders).	20	3 marks on each project
c)	Enlistment record with Government Organizations & other agencies	10	1 mark on each department
Total Marks Allocated			50

b) Personnel Capabilities

Requirement of Employer/User will be varied from Project to Project. However following factors may be used as a guideline:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
i)	Resident Engineer	10	
ii)	Electrical Engineer	07	
iii)	Mechanical Engineer	07	
iv)	Quality Assurance Manager	06	
Total Marks Allocated			30

The Key Staff must meet the following requirement				
Sr. No.	Position	Experience (Year)		Remarks
		B.E.	MS	
Design Team				
1	Resident Engineer	10	5	
2	Electrical Engineer	10	5	
3	Quality Assurance Manager	10	5	

c) **Financial Soundness**

Sr. No.	Description	Marks Assigned	Criteria for Marks Obtained
a)	Available Bank Credit Line	20	<ul style="list-style-type: none"> • 5 Marks are given if the available bank credit line limit is equal to 50 Million. • 3 marks for limit less than 50 upto 25 million. • 2 marks for limits less than 25 million.
Total Marks Allocated			20

Total points of criteria a, b, c & d 100

C. Evaluation Criteria

The minimum technical score required to pass is 70 points.

COMPANY'S LETTER HEAD

APPLICATION FORM

To
The Principal & Project Director
Cadet College Larkana

Dated _____ the _____ 2019

Subject: Pre-qualification of Companies/Firms and supplier for Air conditioning of Auditorium at Cadet College Larkana

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily _____, Dated: _____, 2019 for subject work.

1. We accept that if we are prequalified only then we shall be asked to participate in the tender.
2. We understand that the client has a right to reject any or all tenders as per PPRA rules.

With regards

Yours faithfully

For _____

Authorized Signature

Seal:

NAME OF WORK: PREQUALIFICATION OF FIRMS /CONTRACTORS

1. Name of the Applicant :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

2. Details of the applicant

a. Status of the Firm:

(Whether Company/Partnership/proprietary):

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any):

I)

II)

c. Year of establishment :

3. Whether registered with PEC :

If Yes, No. & Date :

(Attach Certificate)

4. Registration with Tax Authorities:

(Furnish copies of resent Income-tax returns)

a)Income-tax :

b)GST :

5. Standing of Firm:

Registration of Firm since last: _____ Years

6. Principal Technical personnel, their qualification & Experience

S.N	Name	Qualification	Experience	Particulars of work done	Employed in your Firm since	Any other

8. List of machinery and equipments

The applicant shall furnish list of various plant, machinery and equipment, tools, tackles, facilities etc, including testing lab equipments.

S.N.	Type of equipment	Make	Capacity	Quantity

**Attach extra sheet if needed.*

10. Details of similar work in hand:

Note: Copies of work order obtained from the client shall be attached.

SN	Name & location of Work	Work executed for (name of the Organization with address	Estimated value of work	Nature of work in brief	Work start Date	Stipulated time for completion	Present status of work/ Progress

11. Turnover of the Company/firm (Please attach copy of audited balance sheet, profit and loss account for three years).

S.N.	Year	Turn-over
1	2018-19	
2	2017-18	
3	2016-17	
	Average	

12. Registration/Enlistment with Government, Public Sector/Private organization for similar work.

S.N	Name of the Organization	Nature of Works	Value of Works	Date of Registration /Enlistment

DECLARATION

1. It is confirmed that all the information furnished by me/us in this application is correct to the best of knowledge & belief.
2. **I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets/annexure.**
3. **I/we agree that the decision of committee in selection will be final and binding to me/us.**
4. I/we have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place: SIGNATURE OF THE APPLICANT, NAME & DESIGNATION.

Date:

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:
(PLEASE NUMBER ALL THE PAGES):